

SkyFile Mail Black & white list

User Manual

Date: 05.02.2008
Ref: Version 7.0



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1. Introduction

To filter your “fix-to-mobile” emails according to your requirements, e.g. for SPAM protection, or to restrict the group of people, who are authorised to send emails to your terminal, you can create a black & white list for each SkyFile Mail account.

- **“Black” entries:** define terrestrial email addresses or even email domains, which are not permitted to send messages to your terminal(s).
- **“White” entries:** define terrestrial email addresses or even email domains, which are allowed to send messages to the terminal(s). Once a “white” entry exists, all other unspecified email addresses are automatically “black”, that means, only the “white” list entries are permitted to send emails to the respective SkyFile Mail account(s).

Black & white entries/lists can even be mixed, e.g. if the domain “@charterer.com” is white listed, specific email-addresses like “badperson@charterer.com” can still be black listed!

2. How to set up a black & white list?

There are 2 ways to administrate the black & white list from your office:

- a) Online via remote configuration tool web interface:
Changes done very easily and directly on the server.
- b) Via a control email from a registered terrestrial email account:
Black & white lists can be applied to multiple accounts at the same time. The SkyFile Mail user can change his black & white list via email from his SkyFile Mail client.

2.1 Administration via web-page

- Please activate the option “remote control” with our Customer Care by email to customercare.europe@vizada.com or support.skyfilemail@vizada.com or call
Vizada EMEA & Asia Phone: +33 (0)5 61 28 89 99
Vizada Americas Phone: +1 301 838 7700
- Access web page <http://webmail.skyfile.com/cfg.htm>
- Enter master username/master password of the respective SkyFile Mail account.



VIZADA

Remote Client Configuration Login

USERNAME
lateste

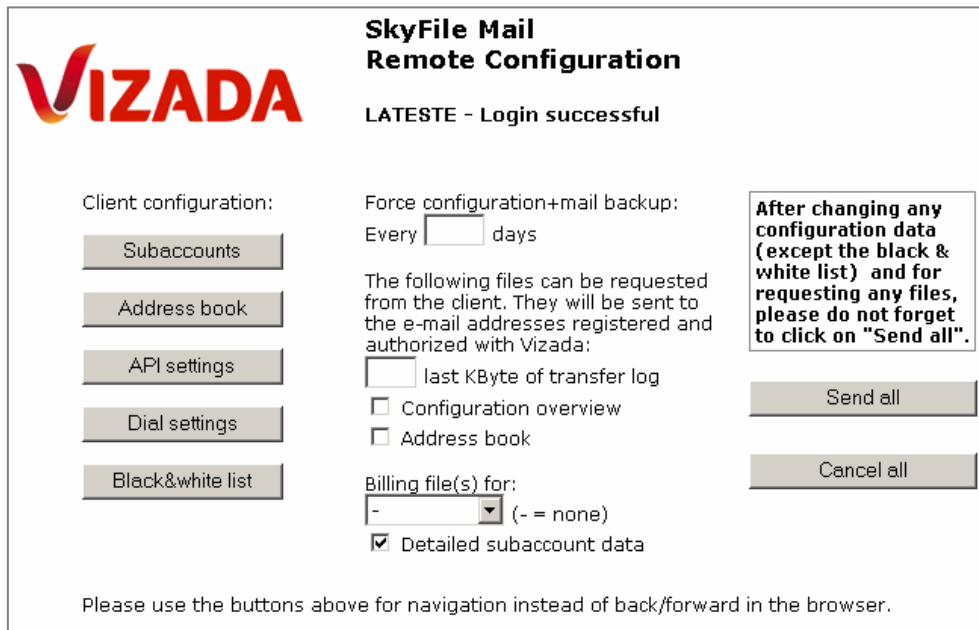
PASSWORD

ENTER

ACCESS TO...
Registration of new SkyFile account
SkyFile webmail login

Vizada.com © 2007

Please select "Black & white list" option



VIZADA SkyFile Mail Remote Configuration

LATESTTE - Login successful

Client configuration:

- Subaccounts
- Address book
- API settings
- Dial settings
- Black&white list

Force configuration+mail backup:
Every days

The following files can be requested from the client. They will be sent to the e-mail addresses registered and authorized with Vizada:

- last KByte of transfer log
- Configuration overview
- Address book

Billing file(s) for:
- (- = none)

Detailed subaccount data

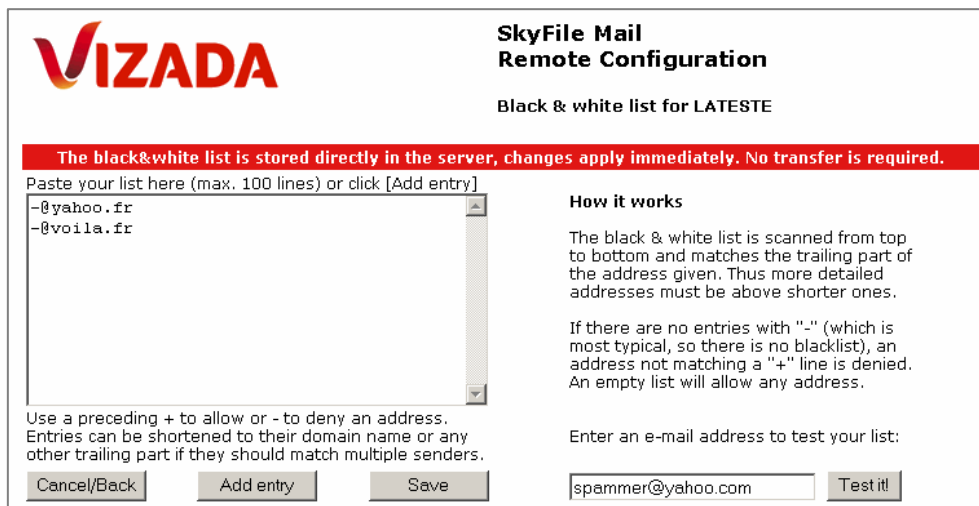
After changing any configuration data (except the black & white list) and for requesting any files, please do not forget to click on "Send all".

Send all

Cancel all

Please use the buttons above for navigation instead of back/forward in the browser.

Within the displayed window, you get the current status of your black & white-list.



VIZADA SkyFile Mail Remote Configuration

Black & white list for LATESTTE

The black&white list is stored directly in the server, changes apply immediately. No transfer is required.

Paste your list here (max. 100 lines) or click [Add entry]

```
-@yahoo.fr
-@voila.fr
```

How it works

The black & white list is scanned from top to bottom and matches the trailing part of the address given. Thus more detailed addresses must be above shorter ones.

If there are no entries with "-" (which is most typical, so there is no blacklist), an address not matching a "+" line is denied. An empty list will allow any address.

Use a preceding + to allow or - to deny an address. Entries can be shortened to their domain name or any other trailing part if they should match multiple senders.

Enter an e-mail address to test your list:

spammer@yahoo.com Test it!

Cancel/Back Add entry Save

- Select "Add entry"
- Insert the new address
- Select "Add to list"



New black&white list entry

Address (or last part of it)

Please use a preceding + to allow or - to deny an address.

Cancel Add to list

2.2 Black & white list – Shore-to-ship messages filtering

Black & white lists can be used to accept or refuse emails coming from certain email-addresses or domain-names. They can also be used to filter emails according to the volume transferred.

To allow an address, please add the + or # sign in front of the email address and to reject please place a - sign. Entries can be shortened to their domain-name or any other trailing part if they should match multiple senders. The black & white list is scanned from top to bottom and matches the trailing part of the given addresses.

If there are entries with "+" but none with "-", addresses not matching a "+" or "#" are rejected. An empty list will allow any address. Optionally a Kbyte value can be added behind a space in a "+" or "#" line to override the default maximum mail size of your SkyFile Mail account for this specific sender.

For instance:

SkyFile Mail account default maximum mail size = 1MB

| | |
|--------------------------|--|
| +myfriend@yahoo.com | is allowed to send email with a maximum of 1MB |
| -spammer@service.com | is not allowed to send any emails |
| #mysister@orange.uk 2000 | is allowed to send email with a maximum of 2MB |
| #myfather@free.fr 500 | is allowed to send email with a maximum of 500KB |

If you want to test the function, please enter a test-email-address in the right field and press "Test it!"

Press "Save": All changes will be applied immediately after pressing this button.

2.3 Administration via a "control email"

Please activate the option "remote control" with our Customer Care. You need to register one or two email addresses of persons defined as your black & white list administrators for SkyFile Mail 7/SkyFile C accounts.

Our Customer Care team will confirm the activation and provide you with a black & white list keyword to protect you against misuse.

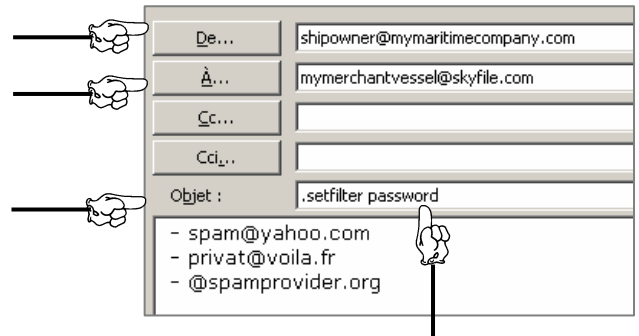
To create a black & white list for your SkyFile Mail accounts, the registered list administrator has to send a control email to your SkyFile Mail address with the string **“.setfilter”** and the black & white list keyword in the subject-line. The email text of this control email has to contain the black & white list as follows:

- + office@shipowner.de [white list entry]
- + @charter.com [white list allowing the whole domain]
- spam@spamnet.com [black list entry]

Registered black & white list administrator

SkyFile Mail or SkyFile C account on which the black & white list should be applied

Special string ".setfilter" to indicate this email as a control email



Black & white list keyword given by our Customer Care

Message text including the black & white list definition (up to 64 entries) will be sent to your registered email address.

3. Further details and information:

- The control email itself will not be transferred to the terminal; thus you don't have to pay for it.
- To get the status of your actual black & white list, please send a control email with an empty message text.
- SkyFile Mail 7 / SkyFile C will reply to this email with the actual valid black & white list for your account.
- To delete the entire black & white list, you have to enter the word "erase" in the message text of the control email.
- If you only want to add one or several black & white list entries to an existing list, please enter ".addfilter" instead of ".setfilter" in the subject line of the control email. In this case the black & white list entries in the message text will only be added to the existing list!

4. Any Questions? Support needed?

You can begin using SkyFile Mail immediately after registering as a user through Vizada Customer Care. SkyFile Mail is available in several languages. You can download SkyFile Mail for free from our homepage www.vizada.com or request the software on a CD.

If you have any questions regarding SkyFile Mail, please contact Vizada Customer Care:

Vizada EMEA & Asia

Email: customercare.europe@vizada.com

Phone: +33 (0)5 61 28 89 99

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Vizada Americas

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